



INTAC

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Admission Policy

Admission Integrity and Documentation

All applicants to INTAC are required to provide complete, accurate, and truthful information during the enrollment process. This includes, but is not limited to, submission of appropriate special education documentation (ETR/IEP), medical diagnoses, and behavioral plans or diagnoses, where applicable.

- **Falsification, omission, or failure to disclose required documentation** will result in immediate termination of the student's application or enrollment.
- **Failure to submit required paperwork, pay applicable fees, or participate in mandatory components of the admission process** (including academic assessments and parental interviews) will automatically withdraw the application from consideration for enrollment.

INTAC reserves the right to enforce this clause to ensure compliance, transparency, and the integrity of the admissions process.

Nondiscrimination and Admission Criteria

Admissions to INTAC are open to all students in **Pre-Kindergarten through 8th grade**. The school does not discriminate in enrollment on the basis of race, color, gender, religion, or national origin.

INTAC reserves the right to decline admission to students for any of the following reasons, which include but are not limited to:

- **Need for special education services** beyond the school's capacity
- **English as a Second Language needs** beyond the school's capacity
- **Poor academic performance**
- **Disciplinary issues**

Any student who experiences extreme learning difficulties, poor attendance, or serious behavioral problems may not be allowed to remain enrolled at INTAC.

Tuition and Fees Commitment

- Families have until **May 15th** to withdraw their student's registration for the upcoming school year.
- After May 15th, parents are responsible for paying **full tuition and fees** for the upcoming school year, whether or not their child attends INTAC.

New Student Enrollment Requirements

- **Siblings of current re-enrolled students will have priority status if all new enrollee requirements are met**
- **Create account on Gradelink**
- **Online application** completed and submitted to INTAC via Gradelink
- **Signed registration forms**, including acknowledgement that parents have read and will abide by the Parent-Student Handbook and financial responsibilities
- **Payment of fees:** \$200 registration fee (non-refundable)
- **Current school records:** attendance, grades, state assessments, discipline, ETR/IEP/504 (if applicable)
- **Parental enrollment interview to be completed between February-March**
- **Two current teacher recommendations**
- **Accepted assessment scores:** NWEA MAP, iReady, CogAT, AIR, or state standardized test

Students without current assessment scores must complete the following:

- **Preschool–Pre-Kindergarten:**
 - formal observation and social-emotional assessment;
 - student must be age 3 (preschool) and age 4 (PreKG) by September 1 for enrollment
- **Kindergarten:**
 - formal observation, Kindergarten Readiness Assessment, NWEA Reading Fluency and Math;
 - student must be age 5 by September 1st for enrollment
- **Grades 1–8:** in-person NWEA Reading and Math assessments
- **OLEPA language assessment:** required in May if not completed by previous school

Assessment Requirement: All students must score at or above the **60th percentile** in Math and ELA (NWEA MAP or other standardized tests). Scores lower in any area will revoke enrollment.

Additional requirements:

- **Updated immunization records**
- **Physical examination** (required at enrollment registration)
- **FACTS account** created online for financial obligations
- **Non-refundable registration fees** paid in full
- Acceptance notification will be announced for parents.

Re-Enrollment

Students presently enrolled at INTAC are given the first opportunity to re-enroll for the next school year. Re-enrollment is **not automatic**.

- Students must be registered online via [Gradelink](#).
- All fees must be paid for registration to be completed by 1/23/26
- A **\$200 registration fee (non-refundable)** re-enrolling student to secure a place in the upcoming grade level.
- Re-enrollment is **open in a specific time for current families, with acceptance notification sent** if all above requirements have been met.
- Any **re-enrollment after the dead line** will move to open enrollment pool and notified on later if accepted

Scholarship and Financial Options

EdChoice Expansion

The **Educational Choice Expansion Scholarship (EdChoice)** Program provides students from designated public schools the opportunity to attend participating private schools. This income-based program offers scholarships to students in grades K–12 based on household income level.

Once a child has been accepted by INTAC:

- **ALL** families are **encouraged** to complete an EdChoice Scholarship application **within 30 days of acceptance to INTAC**.
- Proof of current address and the child's birth certificate must be submitted to the office manager.
- Families will be provided with detailed instructions for the next phase of the application process.

Financial Assistance Program via INTAC

INTAC provides tuition assistance based on need and prior year academic achievement. Prior to applying for INTAC's assistance program, all applicants must first apply for the EdChoice Expansion Scholarship.

- Assistance is available only for students in **Kindergarten through 8th grade**.
- Applications are processed via **FACTS Grant and Aid Assessment**.
- A **\$40 application fee** is collected by FACTS upon completion of the online application.
- Families must register on the FACTS website unless they already have an existing account.

Parent Signature and Date